

Ffederasiwn Amgueddfeydd ac Oriolau Celf Cymru
The Federation of Museums and Art Galleries of Wales
Charity Registration No. 1102270

Committee Meeting 29th November 2007
Cardiff Old Library

11:30 – 2:00

1. Apologies

Martin Everett, Jane Henderson, Frank Olding, Rachael Rogers, Pat West

2. Minutes of the last meeting

Agreed as a true record

3. Correspondence

No correspondence received.

4. Matters arising

- Discussions with Roy Clare regarding V&A and PRISM grant funds are taking place.
- Andrew Deathe was nominated and accepted to represent the Federation on the Court of Swansea University.
- The Cefni Barnett fund guidelines still require updating. **Barbara to look for existing guidelines.**
- **Chris M. and Chris D. to finalize MICHAEL project.**
- In August 2006 Ed Bremner contacted the Federation regarding the establishment of an Inter Museum Federation Communication network. No further information was received after this initial correspondence. The committee agreed not take any action until contacted again.

5. President's Report

- Chris Delaney, John Marjoram, Mark Taylor (MA) and Rachael Rogers met with the new Culture Minister, Rhodri GlynThomas on 19th September. Issues facing museums in Wales were presented and received with interest.
- MA Conference 2007, Glasgow: Chis D. chaired 'Success on a Shoestring', a session introducing projects by Newport Museum and Heritage Service, Usk Rural Life Museum, Reading Museum Service and Denbighshire Museum Service. 56 people were in the audience and the feedback was very positive as it was the only session relating to successful projects on a comparatively low budget. A proposal for next year's conference in Liverpool should be considered and Welsh museums should be encouraged to

submit individual proposals. **John to put information out on Yahoo Group.**

6. Treasurer's Report

Membership income: £3535 (some invoices need to be chased up)

Other income: £3750 (includes income from MICHAEL project)

Expenditure: £19844

- Chris Morgan stepped down as Treasurer. Susan Dalloe volunteered to take on the role temporarily. **Chris M. and Susan to arrange transfer of financial records.**
- The accounts from 2006/2007 still need to be audited. **Susan to arrange audit.**

7. Editor's Report

The last issue of YMag was produced in time for distribution at the AGM in October. The next issue will appear in April 2008 and will follow the same format with a feature article and updates. Possible topics for the next issue: MA conference session, developments at Caerphilly.

8. Membership Update

No updates received as the membership secretary was not present.

9. Wales Development Officer's report

a) Museum Strategy

- Small alterations to the draft document prepared by John were agreed. The finalized document will be sent to Linda Tomos. It aims to provide a professional viewpoint on what a museums strategy for Wales should contain.
- Chris D., John and Martin were invited by CyMAL to attend a meeting in Aberystwyth on 27/11/2007 to discuss the strategy. The aim of this meeting was to develop a steering/working group representing museums governed by different authorities. A document based on discussions at the Federation's AGM in October was presented for debate.

b) Effective Collections Pilot

The MA approved a pilot project for Wales under the Effective Collections initiative. Potential case studies for the pilot are a bicycle collection at Brecknock Museum, 20th Century textiles at Ceredigion Museum, an ethnographic collection at the South Wales Borderers Museum and archaeology collections at Cardiff University. John Marjoram aims to finalize the 3 pilot collections in December.

c) Events with MA

- The CPD event at Cyfrathfa Castle was rescheduled and will now be held on 21st February 2008. More response

was received from the National Museum Wales than any other organisation.

- An event surrounding museums' collections (possibly on policy and training) will be held in summer 2008. Details are yet to be finalized.
- Participation in CILIP Conference is currently being considered.

10. Reports from Sub Groups

Andrew stressed the need to review the idea of sub groups. This will be discussed at next committee meeting or when all sub group organisers are present.

11. Events and Training

As the only museum representatives from the entire UK Scott and Gwilliam Williams were invited to comment on the National Occupational Standards. They encouraged the organizers to contact the MDA to obtain more information regarding standards relevant for the museum sector.

12. AOB

- John received a request of the Communities and Culture Committee to comment on voluntary organisations within the museum sector. **John to formulate response** highlighting issues of funding, capacity and timing.
- CyMAL grant applications for 2008/2009:
Development Officer Post. **Chris D. to put in grant application.**
Documentation training delivered through the MDA and Conservation Matters need to be reconsidered.

13. Date and venue of next meeting

Date: 27/02/2007

Venue: Cardiff Old Library

2:00 – 3:30

Meeting with Carol Whittaker (CyMAL)

- CyMAL Grants 2008/2009:
Possible grant applications for the following projects were discussed:
Development Officer post
Conservation Matters Conference: needs reconsidering
Documentation training delivered through the MDA: Carol suggested to consider applications for Wales-based documentation projects in cooperation with the MDA.
Standard and terminology issues might be an area of

interest. **Chris D. to contact Mike Houlihan** to promote idea.

- Museums and Galleries Month 2008
Bilingual promotional material will be distributed.
Theme: Ideas and Innovations.
- People's Collection
Suggestions and issues regarding the People's Collection – formerly the People's Museum – should be sent to Carol or Linda Tomos in form of a letter.
- Events
Best Practice Event: 13th December 2007
Inspiring Learning Conference: 18th February 2008