

**Ffederasiwn Amgueddfeydd ac Oriolau Celf Cymru**  
**The Federation of Museums and Art Galleries of Wales**  
Charity Registration No. 1102270

**Committee Meeting 3<sup>rd</sup> October 2006**  
**Abergavenny Museum**

**1.30 – 3.30pm**

1. Apologies

Jane Henderson, Chris Morgan, Frank Olding, Gail Sutton, Dafydd Roberts, Annette Wells, Chris Wilson

2. Minutes of the last meeting

Agreed as a true record

3. Matters arising

- Quantifying Diversity questionnaires will be sent out mid October.
- Some chasing up of membership subscriptions is needed. **Chris D to talk to Chris W about membership ahead of the AGM.**
- **Andrew Deathe to talk to Ceri Black** (see previous minutes)
- There was a good attendance at the ICOM conference.
- **Susan Dalloe is awaiting feedback from the last Cultural Tourism meeting.**
- **Chris M to claim money for the Conservation Wales Conference.**

4. President's Report

- John Marjoram was appointed as Development Officer for Wales in August.
- A meeting was held with John Marjoram, Chris Morgan, Chris Wilson, Rachael Rogers and Chris Delaney on 25<sup>th</sup> September to establish a work programme for John.
- The last Court of Governors for NMGW was held in July 2006. A consultative process will now replace this. An open meeting will be held on 21<sup>st</sup> October in Swansea. **Andrew to put a note on the website letting people know about this event.**
- The President attended a meeting with CyMAL 'Understanding the future: Towards a National Strategy'. This applies to England and is a position statement. CyMAL has responded to the document.
- We have received a request to write a letter of support for the Regimental Museum at Cardiff Castle. It was agreed that we need to receive full details of such projects before the Federation can offer support.

## 5. Editors Report

The next issue will be sent out with the AGM papers.

## 6. Correspondence

§ None received

§ Previously the Charity Commission Return was received – details to be checked and accounts to be submitted. **Action Chris Morgan.**

## 7. Wales Development Officer

An initial work programme for John Marjoram has been looked at. The priorities that have been highlighted are: The Business Plan, A Museum Strategy for Wales and Membership.

§ The Business Plan. This should cover the period 2007 – 2009 (which coincides with the end of CyMAL funding for the post). It has been suggested that CMW money could be used for further work. It is important that an exit strategy is in place. John will look at subgroups, finance and how programmes relate to them. We also need to decide in what way the Business Plan is approved – AGM/Special meeting?

§ The Museum strategy for Wales will be looked at by CyMAL from 2007. John will begin work on it now. **Rachael to send John a copy of the notes from the Wales Strategy Meeting.**

§ Membership. There has been a considerable drop off in membership this year, particularly from Local Authorities. John will look at this whilst also looking at MA membership as the MA wish to raise the profile of Wales. It is important that membership remains high, both from a financial point of view and also to ensure we are truly representing museums. John to look at membership fees, members are more critical than fees so we need to ensure costs are not putting them off. Also we need to look at the National Trust being counted as individual properties rather than the whole organisation.

§ The Museums Association wish to raise the profile of training in Wales. There are a lack of mentors and participants of the AMA scheme. John is attending an AMA event in Leicester.

§ On behalf of the Museums Association, John is looking at the following projects: Disposal, Diversify programme (this does not apply to Wales, although the MA could apply to CyMAL for money to do this in Wales). Workforce development – pay and entry to the profession. John will also ensure that there is a proper response from Wales to Collections for the Future.

§ **John attended a North Wales Curators group meeting.**

§ **John will liaise with Ratan Vaswani about MA events in Wales. He was also talk to Angela Gaffney at NMGW.**

§ It was noted that anything of interest going on in Welsh Museums should be communicated to John Marjoram or Rachael Rogers (MA Rep for Wales).

- § **John will do a response for the Disposal Consultation by 31<sup>st</sup> October 2006.**
- § **John and Chris Wilson to liaise on chasing up membership.**
- § **John to look at subgroups. He will talk to Andrew Deathe, Jane Henderson and Frank Olding.**
- § A discussion was held about the role of the South and North Curators groups. It was agreed that these are forums, independent of the Federation.

8. Smaller Museums/Museum Diversity sub-group

- No report

Access and Education sub-group

- No report

Stewardship sub-group

- No report

John will look at the need for separate subgroups. It was felt that representation across the committee may be enough and CyMAL has fulfilled the role required of many of the subgroups.

9. Events + Training

- Scott and Rachael to check on venues available
- A seminar on contemporary collecting will be held on 11<sup>th</sup> October. 30 people have confirmed places + 14 provisional. There will be 9 speakers. Further information available from Anna Smith.
- It was agreed that we would participate in a joint day about libraries and museums at the CILIP Cymru annual conference on 17<sup>th</sup> May 2007. A joint session will be held in the morning to look at the National Museum of Wales and the National Library of Wales. In the afternoon generic sessions will be held. **Ideas for topics should be sent to Andrew Deathe or Scott Reid. Andrew Deathe to talk to Carol about possible grants available to delegates.**
- The Federation AGM will be held on 20<sup>th</sup> November 2006 at The Waterfront Museum, Swansea. It will be free to members (including lunch). John Marjoram will speak. **Andrew Deathe will see if staff at the Waterfront Museum are also available to talk about the future of the museum. Rachael R to send out papers with YMAG mail out.**

10. AOB

- A staff member from the National Trust spoke at the North West Federation Meeting about emergency planning. They have trailers which could be used by other organisations which are stored within 20

miles of each National Trust Property. **Susan Dalloe to find out more about how we can access them.**

- The Tourism Partnership, North Wales is aiming to make links with Liverpool, City of Culture 2008 between heritage groups and museums. The October Partnership is looking at 'The Great Outdoors'.
- Money from the disbanded MAGDA is going to the MA Diversify Project. This will fund one trainee next year.
- The following services will all be taking part in the embedding ILFA project – Glamorgan Library, Greenfield Valley, Denbighshire and Anglesey.
- Chris received an email from Glamorgan University asking him to be an NVQ assessor. It was thought that Glamorgan were no longer doing NVQ's. **Scott will follow up and find out the situation.**

11. Date and venue of next meeting

**6<sup>th</sup> or 20<sup>th</sup> December 2006, Welshpool Museum**

**(Please let me know your preference so I can confirm with Eva)**

**CyMAL Meeting**

A representative of CyMAL was not able to attend the meeting. The following report was made:

- § There are two CyMAL projects underway at the moment – Quantifying Diversity Project & Spotlight on Museums - questionnaires will be distributed this month to gather baseline data and information for the projects.
- § The CyMAL Draft Workforce Development Plan will be presented to CyMAL Advisory Council on Thursday 5<sup>th</sup> October this week for comment.

If anyone wants further info re:

- § Diversity Project - please contact Katherine Thomas
- § Spotlight on Museums - contact Carol Whittaker
- § Workforce development - contact Denise Lavis

### **Meeting with CyMAL**

No meeting with CyMAL was held. The following report was sent:

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Workforce development - Denise Lavis