Annual General Meeting – Wednesday 27th October 2004, 12 noon
National Woollen Museum, Dre Fach, Felindre

Present: Chris Delaney (Chair), Chris Wilson, Chris Morgan, Jane Henderson, Susan Dalloe, Debbie Snow, Rose McMahon, Martin Everitt, Peter Sweeting, Anita Badhan, Andrew Deathe, John Marjoram, Rachael Anderton, Frank Olding, Scott Reid, Gwenllian Ashley, Gail Sutton, Liz Braby, Annette Zimmerman, John Dart, Gavin Evans, Deborah Griffiths, Emma Chaplin (Treasurer), Rachael Rogers (Secretary)

Apologies - Ann Lloyd Williams, Kevin Mason, Dafydd Roberts, Peter Crocker

Chris Delaney offered the committees apologies for the delay in the start to the meeting due to a committee meeting and for holding another meeting so soon after the Special General Meeting in May, explaining that the constitution requires we hold an AGM in October.

1. **Minutes of the Special General Meeting** held at Welshpool on 5th May 2004 agreed as a true and accurate record.
2. **Matters Arising** - none
3. **Annual Report**
   - Chris Delaney reported that two committee meetings have been held since the SGM in May.
   - The business plan has been finalised and can be accessed via the website.
   - Those not receiving emails via the discussion group should speak to Andrew Deathe.
   - Programme for the next 12 months includes seminars on:
     - Agricultural (November 25th)
     - Archaeology
     - Cross Domain Issues
     - Advocacy

     Any ideas/requests for further training/seminars should be sent to Scott Reid

   - Since the SGM it was agreed that advocacy would be a role taken on by the committee. Three working groups have therefore been identified to focus on different issues and a representative from the committee nominated to set them up:
     - Diversity – Frank Olding
     - Life Long Learning – Andrew Deathe
     - Stewardship – Jane Henderson (a meeting will be held at st Fagans.

     It is hoped that this groups will encourage participation in the Federation from a wider sector of the membership. Anyone interested should see the nominated committee representative.
   - 2 editions of YMAG have been produced since May
   - There has been a membership drive with Chris Wilson sending out 310 packs. So far there have been 18 replies with around **£3000** worth of membership fees. We are encouraging institutions to join but it is hoped that individuals will join as well.
   - CyMAL are liaising with the Federation and representatives are attending committee meetings. They also organised the Collections Care meeting on our behalf. They have been coming to us for advice e,g, on Curatorial

advisors and we are pleased to report that they are asking questions and looking outwards.

Comments from the floor
John Marjoram suggested that authorities, i.e Bridgend and Vale of Glamorgan, who do not run museums should be encouraged to join the Federation.

4. **Approval of Accounts** (Postponed until arrival of Treasurer)

5. **Election of Officers**
    a. **President** – Chris Delaney
    b. **Election of Secretary** – Rachael Rogers
    c. **Election of Treasurer** – Emma Chaplin
6. **Election of Committee** - Frank Olding, Andrew Deathe, Chris Morgan, Rachael Anderton, Dafydd Roberts, Chris Wilson, Jane Henderson, Scott Reid
   Co-opted members –Kevin Mason (MA rep), Liz Braby (YMAG)

7. **AOB** – None

The meeting was adjourned whilst waiting for the treasurer to arrive. During this time discussion followed on the What's in Store Report, notes on following page.

The official meeting was restarted due to the Treasurers Arrival

- The accounts were presented by Emma Chaplin and signed by Chris Delaney.
- The federation can report healthy accounts.
- Very little has been spent over the last year due to the changes being made.
- Subscriptions were down due probably due to uncertainty over the changes being made.
- There have been some donations made to the Cefni Barnett Fund and discussions are taking place as to ways to increase the use of this fund.
- An increase on money is anticipated once the new membership drive is underway.
- Once money is received from CMW then a much higher profile can be established.

The formal part of the meeting was closed.
Following the formal part of the meeting discussion continued on the following topics:
What's in Store' Report.
Collections for the Future Report
Ethnographic Surveys
Accreditation
Archives
Art Galleries
(See following page for summaries)

What's in Store' Report.

- Jane Henderson gave a summary of the report and reported that CyMAL are involved in discussions and a meeting is to be held between them and Elizabeth Walker of NMGW and a representative of the RCAHMW.
- Gavin Evans had been asked to represent Wales on an Archaeological Archives Forum and he will comment of behalf of the Federation.
- Emma Chaplin commented on the need to ensure non-museum bodies did not try and take on the challenge of museum storage.
- John Marjoram suggested that the Federation look at those recommendations not take up by CyMAL as part of its advocacy role.
- Frank Olding said that this report highlighted the lack of representation for Welsh Museums as so many issues are different in England and Wales.

Collections for the Future Report

- Attendance at the meeting in Wales was very good.
- Concern was expressed however that the problems in conservation had not being addressed.
- The Federation will send a response. Comments from the membership will be very welcome and will be incorporated.

Ethnographic Surveys

Martin Everett reported that Len Pole had carried out a survey on his collection and highlighted interesting material for collaborative projects. Martin suggested the need for this to be taken forward by identifying experts. Rowena Hill was suggested as a contact and John Marjoram expressed the value of collections surveys.

Accreditation

Martin Everett expressed his concern over the choice of museums for the first stage of accreditation. It was reported that CyMAL had a very short time scale give names to MLA and there were no advantages/disadvantages of being in the first round.

Archives

Frank Olding highlighted dangers of museums referring to themselves as archives. The CyMAL archives group have certain standards when looking at archives and these are very different to museum standards.

Art Galleries

Gwenllian Ashley asked whether the Federation still represents art galleries – it does.