

Minutes of the Committee of the Federation of Museums and Galleries in Wales
Wednesday 27th October 2004, 12 noon
National Woollen Museum, Dre Fach, Felindre

1. Apologies

Kevin Mason, Dafydd Roberts

2. Minutes of last meeting

Agreed as a true record

(One correction Chris M to ask Heather Perry not Helen Willson to respond to the Collections Document on behalf of the Federation)

3. Matters arising

- **Chris M** still to write introductory brief for business plan.
- Discussion on Collections for the Future report. Federation needs to co-ordinate its response. **Rachael R** to forward notes from meeting sent by Mary Ellis, CyMAL.
- Inspiring Learning seminars have been very informative. However at the moment schools don't know about Inspiring Learning and this needs to be addressed.
- Chris has spoken to Kevin and to Mark Taylor about the MA's role in Wales. Mark Thomas has said that we can use their database to do a membership drive and they were willing to respond to issues highlighted by the Federation. The Federation pointed out that they have an advocacy role and it is not up to us to identify issues. 'Whose advocating for museums in Wales' was agreed as a good seminar title involving MA, MLA, CyMAL, Fed, mda etc. which could take place at the AGM next year.
- **Chris D** will chase up Scott's letter to the MA about training in Wales.
- Chris D had discussed information bulletins with CyMAL. Any individuals not receiving them should notify CyMAL directly.
- AIM, Chairman's meeting – **Emma to report on this**

4. Presidents Report

Chris D had attended an introductory meeting of the CyMAL Advisory Group.

5. Editors Report

The edition on documentation had gone out and had been well received.

The next edition will go out in the Spring with intended articles on:

- Curatorial advisors
- New committee
- Advocacy Seminar

Thanks were expressed to Victoria Newton Davies and Richard Davies for all the work they had done.

6. Correspondence

- a. mda report
- b. Flier advertising 'Visual Imaging of Wales'

It was agreed that correspondence and would be out of date by the next meeting e.g. exhibition opening invites should be passed to the nearest appropriate person.

7. Membership Report

Chris W has sent out 310 membership packs. 160 to individuals and 150 to institutions. Many people have not been reached, particularly individuals in NMGW.

Some people have not received the membership packs so there is a concern with the postal service. **Chris W** will consider whether they need to be sent again.

5 individuals and 12 institutions have joined. It was agreed that we should encourage people to join as individuals as well as being part of a member institution. The committee in particular should become individual members.

Andrew will alter the website setting so on line memberships are sent straight to Chris W.

Standing orders were discussed. It was agreed that we would look at this again when the new federation is more settled.

We will ask **Dafydd** to talk to the NMGW to see if they have considered joining.

Chris W will target some individual museums.

8. Report from Sub Groups

Rachael R passed Susan Dalloe's CV to Jane and expressions of interest from Debbie Snow and Rose McMahon were also interested. **Rachael R** to send list of those who signed up at EGM to Jane, Frank and Andrew. People have been expressing an interest in subgroups.

9. Events and Training

- Cross Domain event. Jane is looking for a library representative.
- Agricultural Collections – 12 people have booked so far.
- Archaeological event – **Rachael R** to let Scott know contact for possible venue.
- **Scott** to talk to Emma about placing orders.
- Next year training and events plan to go out with membership packs
- Scott updated the committee on the Sector Skills council – nothing to report.

10. AOB

Archaeology Archives

MA Collections Paper – already discussed

Both to be discussed in AGM

11. Date of next meeting

Thursday 20th January, 11am, Cyfartha Castle

Thanks to Sally Moss for hosting the meeting